

LUDLOW COUNCIL MEETING
MINUTES

December 8, 2016

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Josh Boone, Dan Ashcraft, Bill Mullins, Michele Cartwright, Bill Whiteley, and Tom Amann.

ALSO ATTENDING: City Attorney Jeff Otis, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Fire Chief Rob Dreyer, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Presentation of Purple Heart Award to Officer Samuel Hodge

Chief Smith discussed a traffic stop incident nearly a year ago that resulted in a shooting in which Officer Hodge was injured and presented Officer Hodge with the Purple Heart Award for his acts of courage and valor. Senator Chris McDaniel presented Officer Hodge with a Citation of Achievement from the Commonwealth of Kentucky.

Oath of Office Administered to Newly Elected Councilmembers

Mayor Wynn administered the oath of office of City Council to Tom Amann, Josh Boone, John Gaiser, Jordan Scheid, Bill Whiteley, and Matt Williams.

Motion by Mr. Amann, second by Mr. Ashcraft, to approve the minutes from the meeting on November 10, 2016. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Chief Dreyer discussed his monthly report, including several recent fires. Discussion on the SAVE program attended by the police and fire department members. Chief Dreyer advised that the Police and Fire Departments have been working well together and the relationship continues to improve.

Public Works

Mr. Walkenhorst discussed his monthly report. Discussion on the status of the nature trail near Carlisle Field.

Code Enforcement

Mr. Garner discussed his monthly report, including the new Vacant Property Registration.

Police Department

Chief Smith discussed his monthly report. Chief Smith commented on the teamwork and good relationship among all of the departments and thanked the Safety Committee for working with the Police department to give them what they need to be successful. The

Police Department is collecting food and toys to be distributed for the holidays; a list of the items needed can be found on the department's Facebook page.

MAYOR'S REPORT

Mayor Wynn advised that he plans to have a Council Vision and Planning Session on January 18, 2017, which will last approximately four hours. Mayor Wynn encouraged the new council members to attend the Kentucky League of Cities' City Officials Academy. The Council meeting regularly scheduled for January 12, 2017, will be moved back to January 19, 2017, to allow members to attend the training.

COMMITTEE REPORTS

Finance Committee (Mr. Amann, Mr. Ashcraft) – The Committee met to review the bank statements and everything was in order. The Committee also reviewed the budget and determined that the City is in good financial shape. Mr. Ashcraft advised that the City's finances have had a great turnaround in the past two years.

Public Works Committee (Mr. Boone, Mr. Whiteley) – No report.

Safety Committee (Ms. Cartwright, Mr. Mullins) – No report.

Local Business (Mr. Boone, Mr. Mullins) – No report.

CITY ADMINISTRATIVE OFFICER'S REPORT

Ms. Chamberlain has received numerous calls from people expressing an interest in the city which is an indication of Council's hard work. In an effort to work towards transparency, the City should be on OpenGov by July 1, 2017. Discussion on the status of the parking lot next to the Municipal Center. Discussion on the Façade Program using CDBG funds earmarked in a revolving loan fund to assist local businesses in façade improvements. The applications will be reviewed by Urban Design Review Board. Discussion on the status of Riverfront Commons.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

Second Reading of Ordinance 2016-11

Motion by Ms. Cartwright, second by Mr. Boone, to call up Ordinance 2016-11 An Ordinance Repealing City of Ludlow Ordinance No. 2016-2 in its Entirety to Dissolve the City Sticker Appeals Board for a second reading. Following a second reading by Mr. Otis and a roll call vote, motion carried: all ayes.

NEW BUSINESS

Resolution 2016-10

Motion by Mr. Amann, second by Mr. Mullins, to pass Resolution 2016-10 A Resolution to Approve Associated Costs with Brownfield Cleanup and Municipal Lot/Viewing Station through Both Brownfield Funding and City Financing Allowing Design Phase to Begin with Civil Engineer RFQ and Construction RFP Processes to Follow. Following a roll call vote, motion carried: all ayes.

Mayor Wynn thanked the outgoing council members – Dan Ashcraft, Michele Cartwright, and Bill Mullins – for their service and presented each with an engraved paperweight.

ANNOUNCEMENTS

Mr. Boone thanked the outgoing council members for serving on council and wished them the best of luck. Mr. Boone advised that he is looking forward to working with the new council members. Mr. Ashcraft advised that he enjoyed his time on council working behind the scenes to lay a foundation to make the City better. Mr. Mullins encouraged people to attend the wreath laying ceremony at the Kentucky Veterans' Cemetery in Williamstown on Saturday, December 10, 2016, at 10:00 a.m. Mr. Mullins read a letter advising that it was a privilege and an honor to represent the City over the past four years and advising the newly-elected council members to come in to office with an open mind. Ms. Cartwright advised that the City has significantly talented department heads and what they do with the resources they have is astounding. Mr. Whiteley thanked the exiting council members for their hard work. Mr. Amann thanked the exiting council members for their service and looks forward to working with the new council members. Mr. Amann encouraged everyone to do their Christmas shopping in Ludlow.

**Motion by Mr. Ashcraft, second by Ms. Cartwright, to adjourn the meeting at 7:52 p.m.
Motion carried, all ayes.**

Respectfully,

Laurie Sparks

Attest: _____
Kenneth Wynn